

Income Calculation Worksheet Instructions

Calculating Parent's Net Income

Step 1- Work Income

Determine and calculate the frequency (how often received) of the gross monthly income for each parent in the family size. Refer to pages 4-4 and 4-5 for more information on work income.

Step 2- Other Countable Income

'Other Countable Income' a parent may receive includes alimony, unemployment, Workers' Compensation, etc. Refer to 4-5 through 4-7 for the list of other income that is counted.

Step 3- Total Gross Income

Take the sum of the 'Work Income' and 'Other Countable Income' to calculate the "Total Gross Income" for each parent. Refer to page 4-11 for more information.

Step 4- Total Parent Deductions

Medi-Cal and Healthy Families allow certain income deductions to be applied to the 'Total Gross Income' of each parent, if he or she is eligible. Refer to page 4-13 through 4-15 for more information on deductions.

Total Parent Deductions: Take the sum of all deductions this parent is eligible for.

Step 5- Parent Net Income

For each parent, take the 'Total Gross Income' and subtract the amount of 'Total Parent Deductions.' Refer to page 4-16 *Calculating Parent's Net Income* for more information.

NOTE: Please refer to page 1-17 for instructions on how to calculate a pregnant woman's net income.

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Calculating Child's Net Income

Remember to screen each child separately, including only income counted for that child. Repeat steps 1 through 4 for EACH child you are screening.

Step 1- Parent's Net Income

For each child, take the 'Parent Net Income' (from page1) that is counted for this child and total the sum of all 'Parent Net Income' to give you the **Total Parent Net Income (Box A)** for each child.

Step 2- Child's Countable Income

A child may also have of his or her own income. This income is counted only for the child who actually receives it. Countable income for a child may include:

Work income (of a child) - counts for the child if the child is not enrolled in school and over the age of 14.

Other Countable income- is other income received by this child (e.g., child support, Social Security benefits, etc.)

Total Child Gross Income (Box B): Take the sum of the child's income (if any) to find the total for this box.

Step 3- Child's Deductions

A child may be eligible for two deductions: work expense and/or child support received.

Total Child Deductions (Box C): Take the sum of all deductions this child is eligible for.

Step 4- Child's Net Income

Refer to page 4-17 for more information on calculating *Child's Net Income*.

Child 1 Net Income = Child 1's Box A + Child 1's Box B – Child 1's Box C)